

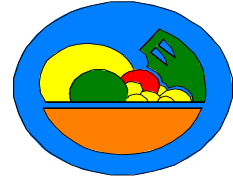


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**GREATER TZANEEN MUNICIPALITY
GROTER TZANEEN MUNISIPALITEIT
MASIPALA WA TZANEEN
MASEPALA WA TZANEEN**

P.o Box 24
Tzaneen, 0850

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Tropical Paradise

MINUTES OF THE 3RD COUNCIL MEETING FOR 2023/2024 FINANCIAL YEAR OF THE GREATER TZANEEN MUNICIPALITY HELD AT OLD FIRE HALL ON THURSDAY THE 25TH of JANUARY 2024 AT 12H00.

PRESENT

The Speaker

Councillor S Tiba

COUNCILLORS

As per attached attendance register (Annexure "X")

OFFICIALS

The Municipal Manager

The Director PED

The Acting Director Electrical Engineering

The Director Engineering Services

The Acting Chief Financial Officer

The Director Community Services

The Acting CEO of GTEDA

The Audit Committee Chairperson

The Auditor General

The Manager Council Support

The Manager Communication

The Manager Legal

The Manager Safety and Security

The Committee Clerk

The Committee Clerk

The MPAC Researcher

The MPAC Secretary

The Mayor's PA

The Communication Assistant

The Communication Assistant

The Communication Student

The Communication Student

The Communication Student

The Communication Student

The Communication Assistant

The Manager Internal Audit

Mr D Mhangwana

Mr BM Mathebula

Mr B Tshawe

Ms HO Tshisevhe

Mr M Sono

Ms C Ntimbani

Mr V Mulaudzi

Ms MP Ramutsheli

Mr M Kekana

Mrs W Baloyi

Mr N Ndlala

Mr J Ramafalo

Mr K Makhubele

Ms MB Maake

Mrs FS Makhubele

Mrs M Sekopane

Ms K Modjadji

Ms B Kgate

Ms V Makhubela

Mrs T Ramatseba

Ms L Rabothata

Ms PM Malatsi

Mr T Manyama

Mr S Ramabela

Ms P Muchavi

Mrs H Manyike

TRADITIONAL AUTHORITIES

The Maake Traditional Authority Representative	None
The Muhlava Traditional Authority Representative	Mr MW Mushwana
The Batlhabine Traditional Authority Representative	Mr MF Phalane
The Mankweng Traditional Authority Representative	None
The Modjadji Traditional Authority Representative	None
The Valoyi Traditional Authority Representative	None
The Nyavana Traditional Authority Representatives	Mr P Mabunda
The Sebelo Traditional Authority Representatives	Mr MC Sebelo

1. OPENING AND WELCOME

Councillor Doncy Sejaphala opened the meeting with a prayer and the Speaker, Councillor S Tiba welcomed everyone present in the meeting.

2. APPLICATIONS FOR LEAVE OF ABSENCE AND THE SIGNING OF THE ATTENDANCE REGISTER

The applications for leave of absence were received from the following:

- Councillor D Malemela
- Councillor M Mmola
- Councillor MC Ramathoka
- Councillor S Mathole
- Councillor MR Ngomane
- Councillor GP Makhubela
- Councillor C Bredenkamp
- Councillor E Ntimbane
- Councillor SN Mohonone
- Councillor R Shaai
- Councillor C Dreyer
- The Modjadji Tribal Authority Representative, Mr. MS Modjadji
- The Bakgaga Tribal Authority Representative, Mrs. M Maake
- The Director Corporate Services, Ms. S Sepeng

RESOLVED

That the applications for leave of absence received be granted as follows:

- Councillor D Malemela
- Councillor M Mmola
- Councillor MC Ramathoka
- Councillor S Mathole
- Councillor MR Ngomane
- Councillor GP Makhubela
- Councillor C Bredenkamp
- Councillor E Ntimbane
- Councillor SN Mohonone
- Councillor R Shaai
- Councillor C Dreyer
- The Modjadji Tribal Authority Representative, Mr. MS Modjadji

- The Bakgaga Tribal Authority Representative, Mrs. M Maake
- The Director Corporate Services, Ms. S Sepeng

3. PRESENTATION (YES)

3.1 AG PRESENTATION

Mr A Kekana from Auditor General made a presentation on the 2022-2023 Audit Report and findings for Greater Tzaneen Municipality and GTEDA.

Resolved

- a) That the presentation made by Mr. M Kekana and its recommendations be noted, and that the presentation be submitted to all Councillors for perusal.
- b) That the report be submitted to MPAC for investigation, and it be advertised on the Municipal website.

4. OFFICIAL NOTICES

4.1 The Municipal Manager indicated that the Policy Workshop will be held on the 30 January to 1st February 2024 and a venue will be communicated.

4.2 The Mayor, Councillor GP Molapisane introduced the Legal Manager Mr. Justice Ramafala during the Council sitting.

5. GIFTS AND FAVORS

None.

6. STATEMENTS AND COMMUNICATIONS BY THE SPEAKER

6.1 The Speaker, Councillor S Tiba congratulated the 2023 matric learners in Limpopo for the great improvement of a 7.53% pass rate.

She indicated that Limpopo Province received 72% in 2022 and 79.54% in 2023 and they moved from position 9 to 7 nationally.

4.2 The Speaker Councillor S Tiba congratulated the matric learners for 2023 in Mopani West for obtaining position 1 in Limpopo. She further indicated that in 2022 they received 67.1% and in 2023 they received 83.8%, which is an improvement of 16.7%.

4.3 The Speaker Councillor S Tiba requested Councillors to encourage community members to go and register for the 2024 national elections, and that the last registration weekend will be on 3 to 4 February 2024.

7. CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETINGS

7.1 That the minutes of the 2nd Council meeting for 2023/2024 financial year of the Greater Tzaneen Municipality held at Old Fire Hall, on Monday, the 30th of October 2023 be approved and confirmed.

7.2 That the minutes of the 3rd special Council meeting for 2023/2024 financial year of the Greater Tzaneen Municipality held at Old Fire Hall, on Thursday, the 30th November 2023 be approved and confirmed.

8. QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN

None.

9. MOTIONS OR PROPOSALS DEFERRED FROM THE PREVIOUS MEETINGS

None.

10. PROPOSALS OF CONDOLENCES OR CONGRATULATIONS BY THE CHAIRPERSON

None.

11. PROPOSALS OF CONDOLENCES OR CONGRATULATIONS BY OTHER MEMBERS

11.1 The Whip, Councillor G Malatji congratulated the African National Congress for having a successful birthday celebration in Mbombela on the 13 January 2023.

11.2 The Whip, Councillor G Malatji expressed his condolences to the ANC in general and the family members of those who lost their lives on their way to Mbombela on the 13 January 2024 at Magoebaskloof road.

11.3 Councillor Mokwena congratulated Bafana Bafana Soccer Team for playing well during the African Cup of Nation (AFCON)

12. OUTSTANDING MATTERS

12.1 The Municipal Manager indicated that the Upper limits for Councillors will be clarified at the Policy Workshop.

13. PETITIONS

None.

14. MOTIONS

None.

15. REPORT FROM AUDIT COMMITTEE

(Item A45 was approved)

16. REPORT FROM GTEDA

None.

17. REPORT FROM MPAC

(Item A46, A47 and A48 were approved)

18. INPUTS BY THE TRADITIONAL LEADER

18.1 Councillor R Lefuphane raised a concern that there were no inputs received from the Traditional Leaders for the past 2 years.

19. REPORT FROM WARD COMMITTEES

None.

20. REPORT FROM PORTFOLIO COMMITTEES

None.

21. REPORTS IN COMMITTEES

(Item A49 and A50 were approved)

22. URGENT REPORT – ALLOWED ONLY WITH THE CONSENSUS OF THE CHAIRPERSON

None.

23. RECOMMENDATIONS OF THE EXECUTIVE COMMITTEE MEETINGS FOR THE PERIOD JANUARY 2024.

(All items were approved as mentioned below)

RESOLVED

- a) That Council approves the Draft Annual Report for 2022-2023.
- b) That the Draft Annual Report for 2022-2023 be submitted to MPAC.
- c) That the Draft Annual Report for 2022-2023 be placed on the website.
- d) That MPAC advertise the Draft Annual Report for 2022-2023 for public comments.
- e) That MPAC submits a report on the Annual Report to Council by no later than 31 March 2024.
- f) That the Draft Annual Report for 2022-2023 be submitted to Provincial Treasury, CoGHSTA (Limpopo) and the Auditor General.
- g) That Council approves the action plan to address the 2022-2023 AGSA findings.

Signed by the Speaker
Councillor MS Tiba.....

A 44 RESCISSION OF THE BEREAVEMENT POLICY FOR COUNCILLORS
(EC 2024 01 16; C 2024 01 25)

(4/7/2)

RESOLVED

a) That the item be referred-back to be discussed during the Policy workshop.

Signed by the Speaker

Councillor MS Tiba.....

**A 45 AUDIT COMMITTEE REPORT TO COUNCIL FOR THE SECOND QUARTER OF
2023/2024 FINANCIAL YEAR**

(E/C 2024 01 25, C 2024 01 25)

(12/2/3/1/9)

RESOLVED

1. That Council notes the report of the Audit Committee for the second quarter of 2023/2024 financial year.
2. That Council notes the first quarter Risk Management Committee report for 2023/2024 financial year.
3. That Management should consider all the recommendations provided by the Audit Committee.
4. That the Audit Committee report for the second quarter be referred to MPAC.
5. That the first quarter Risk Management Committee report be referred to MPAC.
6. That the first quarter Internal Audit report be referred to MPAC.

Signed by the Speaker

Councillor MS Tiba.....

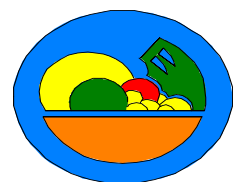


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A46 MUNICIPAL PUBLIC ACCOUNTS COMMITTEE OVERSIGHT REPORT ON THE 2023/2024 1ST QUARTER SERVICE DELIVERY BUDGET IMPLEMENTATION PLAN.

(E/C 2024 01 25)

(12/2/3/1/1)

RESOLVED

1. That Council approves the oversight report on the 2023/2024 1st quarter Service Delivery Budget Implementation plan report with the following recommendations:
 - a) That the Municipal Manager must monitor the sittings of the supply chain committees to avoid delays in the supply chain processes.
 - b) That the Greater Tzaneen Economic Development Agency compile a list of all the SMME's assisted with company registration and frequently check if the SMME's are functional or operating.
 - c) That the Municipal Manager must monitor closely the implementation of Bulamahlo Community Hall, Marirone to Motupa street from gravel to paving due to financials being higher than the physical progress to avoid the projects going the same route as Paving of Moseanoka to Cell C Pharare Internal Streets in Ward 28.
 - d) That the Accounting officer must ensure that the Project Management Unit monitor the projects being implemented to avoid endless delays and extensions.
 - e) That the Accounting officer must table a report on all the stolen assets of the municipality, with details of when the crime was committed, police cases

if reported each quarter and proof of the penalties paid by the security service provider.

- f) That the Speaker must monitor the implementation of the Public participation programme to all the wards that were unable to conduct public participation.

Signed by the Speaker
Councillor MS Tiba.....

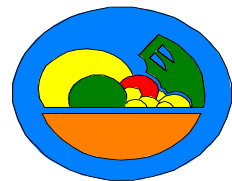


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A47 MUNICIPAL PUBLIC ACCOUNTS COMMITTEE OVERSIGHT REPORT ON THE 2022/23 04TH QUARTER AUDIT COMMITTEE REPORT & 2023/2024 01ST QUARTER AUDIT COMMITTEE REPORT AND 04TH QUARTER RISK MANAGEMENT COMMITTEE REPORT.

(C 2024 01 25)

(12/2/3/1/1)

RESOLVED

- a) That Council adopts both the 2022/2023 3rd & 04th quarter Audit Committee reports and 2022/2023 02nd quarter Internal Audit noted by Council during the Council sitting.

- b) That the Audit Committee and Internal Audit findings still in progress for implementation be given attention to ensure full implementation.

- c) That Council should consider engagement with Mopani for GTEDA to become a district entity.

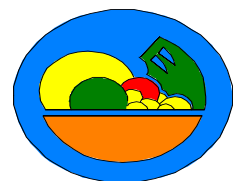
Signed by the Speaker
Councillor MS Tiba.....



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**A48 MUNICIPAL PUBLIC ACCOUNTS COMMITTEE STRATEGIC SESSION REPORT –
11-13 DECEMBER 2023 AT THE RANCH RESORT, POLOKWANE
(C 2024 01 25) (12/2/3/1/1)**

RESOLVED

- (a) That Council adopt declaration of the MPAC strategic session for implementation.
(attached as Annexure A).
- (b) That all the declarations be implemented by the end of the financial year and a progress report on the implementation be tabled in Council quarterly as per the tracking template. (Attached as Annexure B)

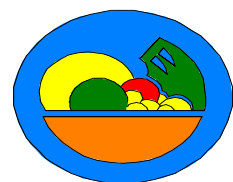
Signed by the Speaker
Councillor MS Tiba.....



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A49 REQUEST FOR EXTENSION OF ACTING APPOINTMENT FOR THE POSITION OF CHIEF FINANCIAL OFFICER.

(E/C 2024 01 25)

(Personnel)

RESOLVED

That Council appoints Ms. Sono M as the Acting Chief Financial Officer until the incumbent is available or for a period not exceeding three months.

Signed by the Speaker

Councillor MS Tiba.....

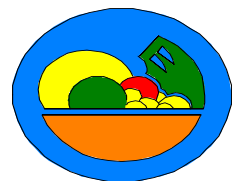


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“CONFIDENTIAL”

A50 REQUEST FOR THE APPOINTMENT OF THE POSITION OF THE CHIEF FINANCIAL OFFICER

(C 2024 01 25)

(PERSONNEL)

RESOLVED

- a) That Council note the report of the Municipal Manager on the appointment of the Chief Financial Officer.
- b) That Council appoints **Mr Maeta CM** as the Chief Financial Officer of Greater Tzaneen Municipality based on performance and competency outcome achieved.
- c) That Council notes that should **Mr Maeta CM** decline the offer due to certain circumstances, **Mr Tshivule MM** should be appointed as the Chief Financial Officer based on the competency outcome achieved.
- d) That Council notes that **Mr Maeta CM** possesses prescribed qualifications as required by the Local Government Regulations on Appointment and Conditions of Employment of Senior Managers.
- e) That Council note that the candidate competency assessment result was achieved with **Competent**.
- f) That Council enters into a contract of service with **Mr Maeta CM** in line with the regulations.
- g) That the appointment be reported to the MEC in terms of the regulation on appointment and condition of services for senior managers.
- h) That the appointment be effect from 1st February 2024 depending on **Mr Maeta CM** availability.

Signed by the Speaker
Councillor MS Tiba.....

B18 2023/24 1ST AND 2ND QUARTER REPORT FOR THE OFFICE OF THE MAYOR

(2024 01 16; C 2024 01 25)

(8/1/2/2)

RESOLVED

That Council notes the 1st and 2nd quarter report of the office of the Mayor.

Signed by the Speaker

Councillor MS Tiba.....

B 19 2023/24 2ND QUARTER BACK TO BASICS REPORT

(E/C 2024 01 16, C 2024 01 25)

(8/1/2)

RESOLVED

- (a) That Council approves the 2nd Quarter Back to Basics Report for 2023/24.
- (b) That B2B 2nd Quarter reports be submitted to CoGHSTA.

Signed by the Speaker

Councillor MS Tiba.....

B 20 2ND QUARTER SDBIP REPORT FOR 2023/24)

(E/C 2024 01 16, C 2024 01 25)

(8/1/2/1)

RESOLVED

- a) That Council approves the 2nd Quarter SDBIP report for 2023/24.
- b) That the 2nd Quarter SDBIP report for 2023/24 be submitted to MPAC.
- c) That the 2nd Quarter SDBIP report for 2023/24 be submitted to CoGHSTA.
- d) That the 2nd Quarter SDBIP report for 2023/24 be uploaded onto the GTM website.

Signed by the Speaker
Councillor MS Tiba.....

B 21 MID-YEAR BUDGET AND PERFORMANCE REPORT FOR 2023/24)

(E/C 2024 01 16, C 2024 01 25)

(8/1/2/1)

RESOLVED

- a) That Council notes the mid-year budget and performance report for 2023/24.
- b) That the report be submitted to Treasury, the AG and CoGHSTA by the 25th of January 2024, in compliance with Sect 72 of the MFMA.
- c) That the Mid-year budget and performance report for 2023/24 be submitted to MPAC for review.

Signed by the Speaker
Councillor MS Tiba.....

B 22 REPORT ON THE COUNCIL RESOLUTIONS IMPLEMENTATION FOR THE PERIOD OCTOBER TO DECEMBER 2023

(E/C 2024 01 16; C 2024 01 25)

(3/2/1/3)

RESOLVED

- (a) That Council notes the report on the implementation of resolutions for the period **OCTOBER TO DECEMBER 2023**.
- (b) That Council further takes cognisance of the progress made on all its resolutions to be implemented by Management.
- (c) That the report be submitted to the Corporate Governance Portfolio Committee for oversight processes.

Signed by the Speaker
Councillor MS Tiba.....

B 23 ADOPTION AND APPROVAL OF THE FINAL LAND USE SCHEME (LUS) DOCUMENT, IN TERMS OF SECTION 24 OF THE SPLUMA BY-LAW OF GREATER TZANEEN MUNICIPALITY, 2017

(EC 2024 01 16; C 2024 01 25)

(15/2/1)

RESOLVED

- i) That Council adopts and approve the Greater Tzaneen Municipality Land Use Scheme in terms of Section 24 of the Greater Tzaneen Municipal SPLUMA By-Law, 2017(Attached as Annexure B).
- ii) That the Land Use Scheme be adopted without any further amendments as per Section 24(2) of the SPLUMA By-Law of Greater Tzaneen Municipality, 2017.
- iii) That Council gives notice of its decision to all persons or bodies who gave submissions on the Land Use Scheme and publish such notice in the media and the Provincial Gazette, within sixty (60) calendar days from date of this resolution, in terms of Section 24 of the SPLUMA By- Law of Greater Tzaneen Municipality, 2017.
- iv) That the date of publication of the notice referred to in point (iii) above, in the Provincial Gazette, be the date of coming into operation of the Land Use Scheme, 2023, unless the notice indicates a different date of coming into operation.

Note: The EFF Councillors rejected the report.

Signed by the Speaker
Councillor MS Tiba.....

C 36 MONTHLY REPORT- DEPARTMENT OF THE MUNICIPAL MANAGER FOR THE MONTHS OF NOVEMBER AND DECEMBER 2023

(E/C 2024 01 16; C 2024 01 25)

(8/1/3/1)

RESOLVED

That the contents of the monthly report of the Municipal Manager for the months of **NOVEMBER AND DECEMBER 2023** be noted.

Note: Councillor R Pohl indicated that the internal Audit findings on the Water issues be addressed and scrutinised by the relevant Portfolio Committee.

Councillor R Pohl was further advised to submit her questions in writing to receive formal responses.

Signed by the Speaker
Councillor MS Tiba.....

C 37 MONTHLY REPORT- DEPARTMENT OF THE DIRECTOR CORPORATE SERVICES FOR THE MONTHS OF NOVEMBER AND DECEMBER 2023

(E/C 2024 01 16; C 2024 01 25)

(8/1/3/2)

RESOLVED

That the contents of the monthly report of the Director Corporate Services for the months of **NOVEMBER AND DECEMBER 2023** be noted.

Signed by the Speaker
Councillor MS Tiba.....

C 38 MONTHLY REPORT- DEPARTMENT OF THE DIRECTOR ENGINEERING SERVICES FOR THE MONTHS OF NOVEMBER AND DECEMBER 2023

(E/C 2024 01 16; C 2024 01 25)

(8/1/3/3)

RESOLVED

That the contents of the monthly report of the Director Engineering Services for the months of **NOVEMBER AND DECEMBER 2023** be noted.

Signed by the Speaker
Councillor MS Tiba.....

C 39 MONTHLY REPORT- DEPARTMENT OF THE DIRECTOR ELECTRICAL ENGINEERING SERVICES FOR THE MONTHS OF NOVEMBER AND DECEMBER 2023

(E/C 2024 01 16; C 2024 01 25)

(8/1/3/4)

RESOLVED

That the contents of the monthly report of the Director Electrical Engineering Services for the months of **NOVEMBER AND DECEMBER 2023** be noted.

Note: In response to questions raised by Councillor R Pohl the Acting Electrical Engineering Services Director, Mr B Sengwayo indicated as follows:

1. **Theft** – that the high security system has been installed at the new substation, and the theft cases have been reported to the police station and the case numbers are submitted to the Municipality. He further indicated that the stolen items are claimed through the municipal insurance.
2. **Streetlights** – that the streetlight’s are out due to number of issues and the project is running in the current financial year to fix 1131 lights.
3. Councillor R Pohl indicated that the tracking devices should be installed on the big items like transformers.
4. The Acting Director, Mr B Sengwayo further indicated that Councillor Rene Pohl is welcome to submit suggestions in terms of the IDP projects.

Signed by the Speaker
Councillor MS Tiba.....

C 40 MONTHLY REPORT- DEPARTMENT OF THE DIRECTOR COMMUNITY SERVICES FOR THE MONTHS OF NOVEMBER AND DECEMBER 2023

(E/C 2024 01 16; C 2024 01 25)

(8/1/3/5)

RESOLVED

That the contents of the monthly report of the Director Community Services for the months of **NOVEMBER AND DECEMBER 2023** be noted.

Signed by the Speaker
Councillor MS Tiba.....

C 41 MONTHLY REPORT- DEPARTMENT OF THE DIRECTOR PLANNING AND ECONOMIC DEVELOPMENT FOR THE MONTHS OF NOVEMBER AND DECEMBER 2023

(E/C 2024 01 16; C 2024 01 25)

(8/1/3/7)

RESOLVED

That the contents of the monthly report of the Director PED for the months of **NOVEMBER AND DECEMBER 2023** be noted.

Signed by the Speaker
Councillor MS Tiba.....

C 42 MONTHLY REPORT- DEPARTMENT OF THE ACTING CHIEF FINANCIAL OFFICER FOR THE MONTHS OF NOVEMBER AND DECEMBER 2023

(E/C 2024 01 16; C 2024 01 25)

(8/1/3/7)

RESOLVED

That the contents of the monthly reports of the Acting CFO for the months of **NOVEMBER AND DECEMBER 2023** be noted.

Signed by the Speaker
Councillor MS Tiba.....

24. CLOSURE

THE MEETING ADJOURNED AT 16H03.

APPROVED AND CONFIRMED

CHAIRPERSON